

BANNING LEWIS RANCH METROPOLITAN DISTRICT NO. 5

121 South Tejon St., Suite 1100

Colorado Springs, CO 80903

Phone: 719-635-0330

<http://banninglewisranchmetrodistrict.com>

NOTICE OF REGULAR MEETING AND AGENDA

DATE: Thursday, December 21, 2023
TIME: 9:00 a.m.
LOCATION: Banning Lewis Ranch – The Barn 9150 Braemore Heights
Colorado Springs, CO 80927

And via Microsoft Teams

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference use the below link:

ACCESS: https://teams.microsoft.com/l/meetup-join/19%3ameeting_NGM0MWM1MTMtNjE1Ni00OTEzLThiMTctMGU5OTAwMzI2MmM0%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22294eff39-c7d0-48c1-bc01-2bf9670aa52a%22%7d

Or call in (audio only)

Call: 720-547-5281; Conference ID: 707 783 308#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Steve Langer	President	May, 2027
Dawson Hubert	Vice President	May, 2027
Kathryn Giddens	Secretary	May, 2025
Vicki Niemi	Treasurer	May, 2027
J. Larson	Assistant Secretary	May, 2025

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.

- D. Review and consider approval of minutes from the November 16, 2023 special Board meeting (enclosure).
- E. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

II. FINANCIAL MATTERS

- A. Review and discussion regarding September 30, 2023 Special Revenue Fund Financials from Banning Lewis Ranch MD No. 1 (to be distributed).
- B. Review and consider adoption of the Resolution Regarding Funding Request (enclosure).

III. LEGAL MATTERS

- A. Update regarding status of litigation.
- B. Status of BLR MD5 Comments on BLR1 Budget documents for Cooperation Committee meeting held October 11, 2023.
- C. Consider appointment of Director Larson to the Banning Lewis Ranch Cooperation Committee and acknowledge resignation of Director Niemi from cooperation committee.

IV. MANAGER MATTERS

- A. Barn status update.
- B. Discuss monthly Board meeting agenda setting process.
- C. Discuss return rate on age audit.

V. DIRECTOR MATTERS

- A. Committee updates:
 - i. Facilities Committee
 - a. Committee updates
 - ii. OakwoodLife Committee
 - a. February Town Hall updates
 - b. Benchmarking/performance discussion

- c. Formalized direct line of communications with OakwoodLife staff
 - d. Hot tub cover
- iii. Safety & Security Committee
 - a. Discussion regarding assignment of committee chair
 - b. Committee updates
- iv. Finance Committee
 - a. Review and consider Finance Committee Scope (enclosure)
 - b. Review and consider approval of Surveillance AUP (enclosure)
 - c. Review and consider approval of Templates for Board correspondence relating to Open Meetings Act adherence (enclosure)
 - d. Discuss budget amendment email correspondence
 - e. Reserve budget/Reserve study
 - f. Discuss OakwoodLife request to the District Board and recommendations presented to MD No. 1
- v. Communications Committee
 - a. Discussion regarding cost to host BB web page
 - b. Issues logging process
 - c. Proposed Board meeting schedule
 - d. Initiate talk, procedure, and purpose of suggestion box on community website
 - e. Metro District Task Force Survey updates
 - f. Pursuit of Passions Lifestyle survey participation reminder

VI. OTHER BUSINESS

VII. ADJOURNMENT