

**BANNING LEWIS RANCH REGIONAL METROPOLITAN
DISTRICT NO. 2**

121 S. Tejon Street, Suite 1100
Colorado Springs, Colorado 80903
719-635-0330

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Thursday, November 2, 2023

TIME: 11:00 a.m.

LOCATION: Via Microsoft Teams

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams video conference, use the below link:

ACCESS: https://teams.microsoft.com/l/meetup-join/19%3ameeting_Y2MyMWRjZTAzMjE4ZC00YzQ2LWE3M2QtMzI1OTc0MzcyYThl%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 346 266 38#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Bruce Rau	President	May, 2027
Thomas Garmong	Assistant Secretary	May, 2025
Scott Smith	Assistant Secretary	May, 2027
Vacancy	Treasurer	May, 2027
Vacancy	Secretary	May, 2025

I. ADMINISTRATIVE MATTERS

- A. Call to order and approve agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.

D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

E. Discuss results of May 2, 2023 Election. Discuss vacancies on the Board.

F. Consider election of officers:

President: _____

Secretary: _____

Treasurer: _____

G. Review and consider approval of minutes from the April 25, 2023, Regular Board Meeting (enclosure).

H. Consider adoption of the Resolution Regarding 2024 Annual Administrative Matters (enclosure).

I. Ratify approval of Schmidt Construction Company Change Order No. 5 to Banning Lewis Ranch Parkway Phase 2 Street Improvements in the amount of \$40,380.00. (enclosure).

J. Ratify approval of Schmidt Construction Company Change Order No. 5 to Banning Lewis Ranch Parkway Phase 3 Street Improvements in the amount of \$11,791.62. (enclosure).

II. FINANCIAL MATTERS

A. Review and consider approval of September 30, 2023 Unaudited Financial Statements (enclosure).

B. Approve and/or ratify approval of payment of claims in the amount of \$1,877,369.76 (enclosure).

C. Conduct Public Hearing to consider amendment of the 2023 Budget. If necessary, consider adoption of Resolution to Amend the 2023 Budget (enclosure).

D. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution to Adopt the 2024 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosure).

- E. Consider approval of the engagement letter with BiggsKofford to prepare the 2023 Audit (enclosure).

III. LEGAL MATTERS

- A. Review proposals and consider award of contract for Filing No. 40 Channel Improvements (enclosure).

IV. MANAGER MATTERS

- A. Consider approval of CliftonLarsonAllen LLP Master Services Agreement and statement(s) of work for 2024 (enclosure).
- B. Discuss and consider approval of 2024 insurance renewal (to be distributed).
- C. Discuss and consider worker's compensation insurance for 2024.
- D. Consider authorization of renewing membership in the Special District Association for 2024.

V. OTHER BUSINESS

VI. ADJOURNMENT

The next regularly scheduled Board meeting it to be determined.