

BANNING LEWIS RANCH METROPOLITAN DISTRICT NOS. 4-5
111 South Tejon St., Suite 705
Colorado Springs, Colorado 80903
719-365-0330
<http://banninglewisranchmetrodistrict.com>

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Monday, October 25, 2021
TIME: 11:00 a.m.
LOCATION: **DUE TO CONCERNS REGARDING THE SPREAD OF THE CORONAVIRUS (COVID-19) AND THE BENEFITS TO THE CONTROL OF THE SPREAD OF THE VIRUS BY LIMITING IN-PERSON CONTACT, THIS DISTRICT'S BOARD MEETING WILL BE ACCESSIBLE BY CONFERENCE CALL. THERE WILL BE ONE PERSON PRESENT AT THE PHYSICAL LOCATION POSTED ON THIS NOTICE AND ALL OTHER ATTENDEES WILL BE VIA TELEPHONE.**

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference use the below link:

[Click here to join the meeting](#)

ACCESS: https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZWY5ODU2NWIWtZWm1Yi00ZDliLWE3NDUtZDViMG3NjM0Yzhk%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22a05a90a1-fbd3-423d-8e2e-df67c7aa29f5%22%7d

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 836 442 506#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Kelly Leid	President	May, 2023
Michael Townsend	Treasurer/Secretary	May, 2022
Jarrod Walker	Assistant Secretary	May, 2023
Scott Smith	Assistant Secretary	May, 2023
Aric Jones	Assistant Secretary	May, 2022

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda
- B. Present disclosures of potential conflicts of interest
- C. Confirm quorum, location of meeting and posting of meeting notices
- D. Public Comment

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of minutes from the September 27, 2021, special board meeting
- F. Consider adoption of the Resolution Regarding Annual Administrative Matters
- G. Consider approval of CliftonLarsonAllen, LLP master service agreement and related statement(s) of work
- H. Discuss legislative changes effecting elections/call for nominations
- I. Discuss and consider approval of 2022 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool or TCW risk Management and authorize membership in the Special District Association

II. FINANCIAL MATTERS

- A. Accept Unaudited Financial Statements as of September 30, 2021
- B. Conduct Public Hearing to consider amendment of the 2021 Budget. If necessary, consider adoption of Resolution to Amend the 2021 Budget
- C. Conduct Public Hearings on the proposed 2022 Budget and consider adoption of Resolution to Adopt the 2022 Budget and Appropriate Sums of Money and to Set Mill Levies
- G. Consider approval of the engagement letter with BiggsKofford to prepare the 2021 Audit

III. LEGAL MATTERS

- A. Consider adoption of Resolution Calling a Regular Election for Directors on May 3, 2022, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosed). Self-Nomination and Acceptance Forms are due by February 25, 2022. Discuss need for ballot issues and/or questions.

IV. MANAGER MATTERS

- A. Other

V. OTHER BUSINESS

- A. Other

VI. ADJOURNMENT

- A. Discuss and consider need for additional meeting if necessary