

**BANNING LEWIS RANCH METROPOLITAN DISTRICT NO. 2**  
121 South Tejon St., Suite 1100  
Colorado Springs, Colorado 80903  
719-365-0330  
[www.banninglewisranchmetrodistrict.com](http://www.banninglewisranchmetrodistrict.com)

**NOTICE OF SPECIAL MEETING AND AGENDA**

**DATE:** Monday, November 27, 2023

**TIME:** 1:00 p.m.

**LOCATION:** Banning Lewis Ranch House 6885 Vista Del Pico Blvd Colorado Springs, CO 80927  
And via Microsoft Teams

**ACCESS:** You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams video conference, use the below link:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NTAzYTI5ZWEtYzdHMC00YTYxLTlhNTktZTM0ZWY2M2NiMGV1%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NTAzYTI5ZWEtYzdHMC00YTYxLTlhNTktZTM0ZWY2M2NiMGV1%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d)

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 373 195 829#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Donald P. Knechtel	President	May, 2025
Dave Duman	Vice President	May, 2027
Jason Brockman	Treasurer	May, 2025
David Barnett	Secretary	May, 2027
Sean Tucker	Assistant Secretary	May, 2027

**I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.

D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

E. Review and consider approval of minutes from the July 27, 2023, regular Board meeting (enclosure).

F. Consider adoption of the Resolution No. 2023-11-\_\_ Regarding 2024 Annual Administrative Matters (enclosure).

**II. FINANCIAL MATTERS**

A. Review and consider acceptance of September 30, 2023 Unaudited Financial Statements (enclosure).

B. Review and consider acceptance of the Cash Position Schedule (enclosure).

C. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution No. 2023-11-\_\_ to Adopt the 2024 Budget and Appropriate Sums of Money (enclosure).

D. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.

E. Consider appointment of District Accountant to prepare 2025 Budget.

F. Ratify approval of 2022 Audit (enclosure).

G. Consider approval of the engagement letter with BiggsKofford to prepare the 2023 Audit (enclosure).

**III. LEGAL MATTERS**

**IV. MANAGER MATTERS**

A. Manager's Report.

B. Consider approval of CliftonLarsonAllen LLP Master Services Agreement and statement(s) of work for 2024 (enclosure).

C. Discuss and consider approval of 2024 insurance renewal (enclosure).

D. Discuss and consider worker's compensation insurance for 2024.

- E. Consider authorization of renewing membership in the Special District Association for 2024.

**V. OTHER BUSINESS**

**VI. ADJOURNMENT**

**There are no regularly scheduled meetings for the remainder of 2023.**