

BANNING LEWIS RANCH METROPOLITAN DISTRICT NO. 5
121 South Tejon St., Suite 1100
Colorado Springs, CO 80903
Phone: 719-635-0330
<http://banninglewisranchmetrodistrict.com>

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Thursday, November 16, 2023
TIME: 9:30 a.m.
LOCATION: Banning Lewis Ranch – The Barn 9150 Braemore Heights
Colorado Springs, CO 80927

And via Microsoft Teams

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference use the below link:

ACCESS: https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZWFjN2U0ZWYtNDY3OS00MjE5LTg5YTQtNTMzYTM5NGl1MmJm%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%2278e91a46-bdcc-4fe5-980c-8ff3dcc70755%22%7d

Or call in (audio only)

[+1 720-547-5281](tel:+17205475281),,187404946# United States, Denver
Phone Conference ID: 187 404 946#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Steve Langer	Director	May, 2027
Victoria Niemi	Treasurer	May, 2027
Kathryn Giddens	Secretary	May, 2025
Dawson Hubert	Assistant Secretary	May, 2027
J. Larson	Director	May, 2025

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.

- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Consider Election of Officers.

President: _____
Vice President: _____
Secretary: _____
Treasurer: _____
Assistant Secretary: _____

- F. Review and consider approval of minutes from the October 19, 2023 regular Board meeting (enclosure).
- G. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2023 (District Transparency Notice).
- H. Discuss requirements of Section 32-1-306, C.R.S. and direct staff regarding compliance for 2023 (Annual Map Filing).
- I. Discuss and consider approval of 2024 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool or T. Charles Wilson Risk Management and authorize membership in the Special District Association (enclosures).

II. FINANCIAL MATTERS

- A. Review and consider acceptance September 30, 2023 Financial Statements, Cash Position Schedule and Property Tax Statements (enclosure).
- B. Review and discussion regarding August 31, 2023 Special Revenue Fund Financials from Banning Lewis Ranch MD No. 1 (enclosure).
- C. Conduct Public Hearing to consider amendment of the 2023 Budget. If necessary, consider adoption of Resolution to Amend the 2023 Budget (enclosure).
- D. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution Adopt the 2024 Budget and Appropriate Sums of Money and Set Mill Levies (enclosure).

- E. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- F. Discuss Execution of the DLG-70 Certification of Tax Levies.
- G. Consider appointment of District Accountant to prepare 2025 Budget.
- H. Consider approval of the engagement letter with BiggsKofford to prepare the 2023 Audit (enclosure).
- I. Review and consider adoption of the Resolution Regarding Funding Request (enclosure).

III. LEGAL MATTERS

- A. Review and consider adoption of the 2024 Annual Administrative Resolution (enclosure).
- B. Update regarding status of litigation.
- C. Update regarding Cooperation Committee Meeting.

IV. MANAGER MATTERS

- A. Review and clarify Amended CC&R's, Article 4 (enclosure).
- B. Consider approval of CliftonLarsonAllen LLP Master Service Agreement and related statement(s) of work for 2024 (enclosure).

V. DIRECTOR MATTERS

- A. Discuss OakwoodLife request to the District Board and recommendations presented to District No. 1 (Developer District).
- B. Committee updates:
 - i. Committee chair positions
 - ii. Facilities Committee
 - iii. Oakwood Life Committee
 - iv. Safety & Security Committee
 - v. Finance Committee
 - vi. Communications Committee

VI. OTHER BUSINESS

VII. ADJOURNMENT

The next regular meeting is scheduled for December 20, 2023 at 9:00 a.m.