

BANNING LEWIS RANCH METROPOLITAN DISTRICT NO. 3  
121 South Tejon St., Suite 1100  
Colorado Springs, Colorado 80903  
719-365-0330  
[www.banninglewisranchmetrodistrict.com](http://www.banninglewisranchmetrodistrict.com)

**NOTICE OF SPECIAL MEETING AND AGENDA**

**DATE:** Thursday, November 17, 2022

**TIME:** 1:00 p.m.

**LOCATION:** Banning Lewis Ranch House  
6885 Vista Del Pico Blvd  
Colorado Springs, Colorado  
And Via Microsoft Teams

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams video conference, use the below link:

**ACCESS:** [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_N2IyMjg3NGQtYzU5My00MmIxLThjMDYtNWM1NmY3ZjA3MDZl%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22ba0f9638-0bbe-43e6-b60f-fcb0d1e748be%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_N2IyMjg3NGQtYzU5My00MmIxLThjMDYtNWM1NmY3ZjA3MDZl%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22ba0f9638-0bbe-43e6-b60f-fcb0d1e748be%22%7d)

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 798 411 97#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Raymond Marshall	President	May, 2023
Katie Allesandri	Secretary	May, 2025
Michael Brotten	Treasurer	May, 2023
Troy MacDonald	Assistant Secretary	May, 2023
Vacant		May, 2025

## **I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- E. Review and consider approval of minutes from the July 28, 2022 regular Board meeting (enclosure).
- F. Consider adoption of the Resolution Regarding 2023 Annual Administrative Matters (enclosure).
- G. Discuss and consider approval of 2023 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association (enclosure).
- H. Other.

## **II. FINANCIAL MATTERS**

- A. Review and consider acceptance of September 30, 2022 Unaudited Financial Statements (enclosure).
- B. Conduct Public Hearing to consider amendment of the 2022 Budget. If necessary, consider adoption of Resolution to Amend the 2022 Budget.
- C. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution to Adopt the 2023 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosure).
- D. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- E. Appointment of Board member to sign the DLG-70 Certification of Tax Levies.
- F. Consider approval of the engagement letter with BiggsKofford to prepare the 2022 Audit (enclosure).
- G. Other.

### **III. LEGAL MATTERS**

- A. Consider adoption of Resolution Calling a Regular Election for Directors on May 2, 2023, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination and Acceptance Forms are due by February 24, 2023. Discuss need for ballot issues and/or questions (enclosure).
- B. Other.

### **IV. MANAGER MATTERS**

- A. Consider approval of CliftonLarsonAllen LLP Statement(s) of Work for 2023 (enclosure).
- B. Other.

### **V. OTHER BUSINESS**

- A. Other.

### **VI. ADJOURNMENT**

**The next regular meeting is scheduled for January 26, 2023 at 1:00 p.m.**