

BANNING LEWIS RANCH METROPOLITAN DISTRICT NO. 4

121 South Tejon St., Suite 1100
Colorado Springs, Colorado 80903
719-365-0330

www.banninglewisranchmetrodistrict.com

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Monday, November 27, 2023

TIME: 9:00 a.m.

LOCATION: Microsoft Teams

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference use the below link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZDFkZDQ4MGMtOGJhMS00NGY2LTgyZmYtZDlhZTg1NTAzYTJk%40thread.v2/0?context=%7b%22id%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d

ACCESS:

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 845 888 428#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Ronald Dodolak	President	May, 2025
Bright Thompson	Secretary	May, 2027
Scott Smith	Treasurer	May, 2027
Vacant	Assistant Secretary	
Vacant	Assistant Secretary	

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of minutes from the July 31, 2023, regular Board meeting (enclosure).
- F. Consider adoption of the Resolution No. 2023-11-__ Regarding 2024 Annual Administrative Matters (enclosure).

II. FINANCIAL MATTERS

- A. Review and consider acceptance of September 30, 2023 Unaudited Financial Statements (enclosure).
- B. Conduct Public Hearing to consider amendment of the 2023 Budget. If necessary, consider adoption of Resolution to Amend the 2023 Budget (enclosure).
- C. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution No. 2023-11-_____ to Adopt the 2024 Budget and Appropriate Sums of Money (enclosure).
- D. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- E. Consider approval of the engagement letter with BiggsKofford to prepare the 2023 Audit (enclosure).

III. LEGAL MATTERS

- A. Review and consider approval of Special Warranty Deed to transfer tracts from the District to Banning Lewis Ranch Metropolitan District No. 1 (enclosure).

IV. MANAGER MATTERS

- A. Manager Report.
- B. Consider approval of CliftonLarsonAllen LLP Master Services Agreement and statement(s) of work for 2024 (enclosure).
- C. Discuss and consider approval of 2024 insurance renewal (enclosure).
- D. Discuss and consider worker's compensation insurance for 2024.
- E. Consider authorization of renewing membership in the Special District Association for 2024.

V. OTHER BUSINESS

VI. ADJOURNMENT

The next regular meeting is scheduled for January 29, 2024 at 9:00 a.m.