

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
BANNING LEWIS RANCH METROPOLITAN DISTRICT NO. 3
(THE "DISTRICT")
HELD
JULY 22, 2021

A special meeting of the Board of Directors of the Banning Lewis Ranch Metropolitan District No. 3 (referred to hereafter as the "Board") was convened on Thursday, July 22, 2021, at 1:00 p.m. Due to concerns regarding the spread of the Coronavirus (COVID-19) and the benefits to the control of the spread of the virus by limiting in-person contact, this District Board meeting was held via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Floyd Petty, President
Michael Brotten, Treasurer/Secretary
Raymond Marshall, Assistant Secretary
Lindsay Marrinan-Levy, Assistant Secretary
Katie Allesandri, Assistant Secretary

Also, In Attendance Were:

Lisa Mayers, Esq.; Spencer Fane, LLP.
Josh Miller, Krista Baptist, and Carrie Bartow; CliftonLarsonAllen LLP

ADMINISTRATIVE MATTERS

Call to Order and Approve Agenda: Director Petty called the meeting to order at 1:05 p.m.

Following discussion, upon a motion duly made by Director Brotten, seconded by Director Marshall and, upon vote, unanimously carried, the Board approved the agenda as presented.

Declaration of Quorum/Director Qualifications/Disclosure Items: All Directors are homeowners in the District. There were no conflicts of interest related to specific agenda items on the agenda.

Community Comments: None.

Minutes from the April 22, 2021 Special Board Meeting: Following review and discussion, upon a motion duly made by Director Marshall, seconded by Director Brotten and, upon vote, unanimously carried, the Board approved the minutes from April 22, 2021 special meeting, as presented.

FINANCIAL MATTERS

Cash Position and PTax Schedule: Ms. Bartow reviewed the Cash Position and PTax Schedule with the Board. Following discussion, upon a motion duly

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made by Director Petty, seconded by Director Marshall and, upon vote, unanimously carried, the Board accepted the Cash Position and PTax Schedule.

2020 Audit and Audit and Possible Approval of Extension if Required:

Ms. Bartow discussed the 2020 Audit with the Board. Following discussion, upon motion duly made by Director Petty, seconded by Director Brotten and, upon vote, unanimously carried, the Board approved the 2020 Audit and Audit Extension subject to an unmodified opinion from the auditor.

**LEGAL
MATTERS**

Mailbox Lighting: Mr. Miller provided an update and context from the Banning Lewis Metropolitan District Nos. 1-2 meetings. Following discussion, upon motion duly made by Director Marshall, seconded by Director Petty and, upon vote, unanimously carried, the Board approved the mailbox lighting with costs not to exceed \$2,500.00

**MANAGER
MATTERS**

Managers' Report: Mr. Miller provided a verbal report to the Board on landscaping, the YMCA and development.

OTHER BUSINESS

Confirm Quorum for the Next Regular Meeting: Mr. Miller stated that management would reach out to confirm a quorum if a meeting is needed.

ADJOURNMENT

There being no further business to come before the Board at this time, upon a motion duly made by Director Brotten, seconded by Director Marshall and, upon vote, unanimously carried, the meeting was adjourned at 1:55 p.m.

Respectfully submitted,

DocuSigned by:
By Michael Brotten
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Secretary for the Meeting