

BANNING LEWIS RANCH METROPOLITAN DISTRICT NO. 5  
121 South Tejon St., Suite 1100  
Colorado Springs, Colorado 80903  
719-635-0330  
<http://banninglewisranchmetrodistrict.com>

**NOTICE OF REGULAR MEETING AND AGENDA**

**DATE:** Thursday, March 16, 2023  
**TIME:** 9:00 a.m.  
**LOCATION:** Banning Lewis Ranch – The Barn  
9150 Braemore Heights  
Colorado Springs, CO 80927  
And via Microsoft Teams

You can attend the meetings in any of the following ways:

- ACCESS:**
1. To attend via Microsoft Teams Videoconference use the below link:  
[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MzU0MTE5NDAtZGUyNy00YTg5LTk2NWYtZmJmNzQzYjIhMjli%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22a05a90a1-fbd3-423d-8e2e-df67c7aa29f5%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzU0MTE5NDAtZGUyNy00YTg5LTk2NWYtZmJmNzQzYjIhMjli%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22a05a90a1-fbd3-423d-8e2e-df67c7aa29f5%22%7d)
  2. To attend via telephone, dial 720-547-5281 and enter the following additional information:  
Conference ID: 799 149 227#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Robert Cass	President	May, 2023
Victoria Niemi	Treasurer	May, 2023
Kathryn Giddens	Secretary	May, 2025
Dawson Hubert	Assistant Secretary	May, 2023
Heidi Westberg	Director	May, 2025

**I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of minutes from the January 19, 2023 Regular Board meeting (enclosure).
- F. Review and consider approval of minutes from the February 16, 2023 Regular Board meeting (enclosure).

**II. FINANCIAL MATTERS**

- A. Review of the Special Revenue Fund Balance Sheet and the Special Revenue Fund Statement of Activities as of December 31, 2022 (enclosure).
- B. Review of the Special Revenue Fund Balance Sheet and the Special Revenue Fund Statement of Activities as of January 31, 2023 (enclosure).
- C. Review of Schedio Groups Engineer’s Report and Verification of Costs No. 6 (enclosure).
- D. Consider approval of payment of Claims (enclosure).
- E. Other.

**III. LEGAL MATTERS**

- A. Consider appointment of officers.

President: \_\_\_\_\_  
 Secretary: \_\_\_\_\_  
 Treasurer: \_\_\_\_\_  
 Assistant Secretary: \_\_\_\_\_  
 Assistant Secretary: \_\_\_\_\_

- B. Other.

**IV. MANAGER MATTERS**

- A. Other.

**V. DIRECTOR MATTERS**

- A. Discussion regarding reimbursement of Director incurred costs.
- B. Discussion regarding May 2, 2023 election.
- C. Discussion regarding reserve study schedule.
- D. Committee updates:
  - a. Finance Committee
  - b. Communications Committee
  - c. Oakwood Life Committee
  - d. Facilities Committee
- E. Other.

**VI. OTHER BUSINESS**

- A. Other.

**VII. ADJOURNMENT**

**The next regular meeting is scheduled for April 16, 2023 at 9:00 a.m.**